

Additional Questions and Answers

April 7, 2005

1. Q: If we submit an application targeting both an AYP school and non-AYP school, what is our deadline for submission?

- Proposals for schools not making AYP are due on April 13, 2005
- Proposals for schools MAKING AYP are due April 25, 2005
- Proposals serving both types of schools are due April 25, 2005

2. Q: Are bidders allowed to serve more than one county?

- Yes, you are allowed to serve more than one county. However, the boilerplate language restricts any single county from receiving more than 20% of the total funds. Therefore, you would be required to submit an application for each county to be served.

3. Q: Will the applications targeting failing schools be awarded first, before applications with non-failing schools? Or will the available funds be divided.

- Reviewers will rate all applications using the same criteria during the same time period; however, there will be greater consideration given as noted in the RFP (page7) to proposals serving DHS' Family Resource Centers, or are current recipients of Title V, Title II or IIE funding.

4. Q: We would like to know if we can apply for summer funding only

- No, it is the intent of these funds to provide programming during the traditional school year and portions of the summer.

5. Q: Do all participants have to meet TANF eligibility guidelines (or Free and Reduced Lunch) or can our population be only 80% TANF eligible, with the remaining 20% not meeting TANF/Free or Reduced Lunch status?

- DHS' before- or after- school funding can only serve participants meeting the financial (TANF/Free- or Reduced- Lunch) status. Applicants wanting

to provide universal programming should blend funds from additional sources to serve those additional participants.

6. Q: Is the unit definition the “number of program enrollees (unduplicated)” or “total (duplicated) count of participants served throughout the period”?

- We will be using this or very similar language in the contract itself as the definition of units:

Unit Definition(s): One unit equals one (1) youth served for one (1) day

-or-

One parent participating for one (1) day

-or-

One face to face visit to a family to recruit participants

7. Q: Please explain the "number of units" and "price per unit" as quoted in the *Price Quotation* section.

- These are actual cost contracts, so you will need to determine the cost of participation per student/family ("price per unit" **on budget sheet**) and the number of anticipated participants ("number of units").

8. Q: What is a minimal number of students you would like to see being funded?

- We have not established a base number.

9. Q: In the bidder's response section of the *Overview* (page 17) reference is made to Transportation and our ability to arrange for transportation. Are transportation expenses covered by this grant?

- Yes, you must also provide a transportation/accessibility plan.

10. Q: In the bidder's response section of the *Overview* (page 17) reference is made to curriculum. What are the funders looking for in curriculum? Do they want model or exemplary programs and is there a suggested list of desired programs from which to choose; or is it sufficient that the curriculum we choose meet the goals we set for the program?

- The requirement for a proven curriculum is to ensure that programming is consistent and follows established “best practice” and valid techniques. The curriculum selected must ensure the capacity to provide the outcomes listed in the RFQ.

11.Q: Are you going to collect outcome information using the DHS child survey that we have used in the past?

- No, you will need to have a local process to collect the outcome data. We will have a meeting for all the awarded contractors explaining the evaluation process and requirements.

12.Q: Is there a staff allocation form that we are supposed to fill out?

- This information is provided in the budget template with a narrative in the budget detail.

13.Q: What is the best combination for the matching funds?

- There is no "best" combination, it can be financial, in-kind, or a combination.

14.Q: What percentage of the budget should be allocated for direct costs?

- You are allowed a maximum of 15% for administrative costs, and the balance (85%) is for direct services.

15.Q: Is there a particular format to use (i.e. page limits, line spacing, etc.)?

- There is no particular format or page limit; however, it is wise to be specific and concise for the benefit of the reviewers. Pages should be numbered.

16.Q: Is there a place on your website that lists the recipients of past grants of this type?

- No, not on our DHS website. But you can find it at: http://www.michigan.gov/formergovernors/0,1607,7-212-31303_31306-1869--M_2000_9,00.html. The previous counties awarded were Bay, Clare, Genesee, Jackson, Kent, Macomb, Saginaw, and St. Clair.